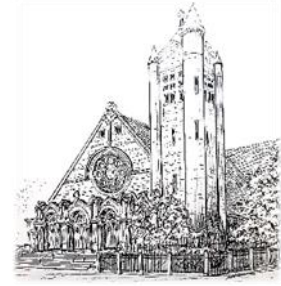


# For VISITING PRIESTS and DEACONS



**Nativity of Our Lord and Saint Gabriel**  
**Parish Offices**  
**653 West 37<sup>th</sup> Street**  
**Chicago, IL 60609**  
**773.927.6263**

Thank you for agreeing to preside at the wedding of \_\_\_\_\_ and \_\_\_\_\_  
on (date) \_\_\_\_\_

We ask visiting priests and deacons to abide by any policies and liturgical standards of the parish (the wedding coordinators can go over these with you). If you have any questions about this prior to the rehearsal, the couple you are working with can give you the contact information for their wedding coordinator, who can explain the set-up here. If she is unable to answer any questions, I am certainly happy to talk with you.

A wedding coordinator will be present for the rehearsal, and can run any or all of it for you. Often, presiders are happy to have them work out the “choreography”, and then the priest or deacon goes over the rite in the sanctuary. The wedding coordinator will also be present on the wedding day.

The Archdiocese now requires us to ensure that those from outside the Archdiocese who come here to preside at liturgies are “priests in good standing.” Please check one of the following:

- I am a priest of the Archdiocese of Chicago
- Priests or deacons from outside the Archdiocese of Chicago must obtain a “letter of good standing,” sent from their diocesan bishop or his delegate and processed through the Archdiocese of Chicago’s Pastoral Center, which will then forward confirmation of this “good standing” to us at Nativity of Our Lord and Saint Gabriel. Please do this early so that it arrives in plenty of time for the wedding.

Chicago area priests sometimes wish to handle the paperwork for the couple, but those outside of the Archdiocese generally leave that to us. Please check one of the following:

- Someone from Nativity of Our Lord / Saint Gabriel should handle the paperwork
- I will meet with the couple and handle their paperwork, and will get it to the parish 3 weeks prior to the wedding. If dispensations are required, I will send the paperwork to the Archdiocesan chancery.

Please return this form to:

Rev. James F. Hurlbert, Pastor  
jhurlbert@nativitystgabriel.org

Name of visiting priest or deacon: _____
Address/phone number/e-mail: _____ _____ _____